

Maryland Accreditation Program Improvement Plan



Program/Provider/School Name: Springhill Lake ES		License/Registration #: 16-2113	Date Created: 11-17-2022
Age/Grade Level: (Check all that apply)	CHILD CARE: <input type="checkbox"/> Infant/Toddler <input type="checkbox"/> Preschool <input type="checkbox"/> School-Age	PUBLIC SCHOOL x <input checked="" type="checkbox"/> Pre-Kindergarten	

Directions: After completing the Initial Self-Appraisal, this form must be used to develop a program improvement plan for indicators rated Partially Met (P) and Not Met (N). This form can also be used to meet Maryland EXCELS Standards ACR 3.3-3.5 if ERS/CLASS goals (if required) and School Readiness goals are included. Add additional pages as necessary.

INDICATOR & Rating or IMPROVEMENT CATEGORY	IMPROVEMENT STRATEGIES /GOALS	RESOURCES NEEDED	PERSON(S) RESPONSIBLE	TIMELINE AND COMPLETION DATE
School Readiness	28% of Kindergarten students were demonstrating readiness according to the 2020-2021 school year. As a result, the Early Childhood Office was intentional in selecting SKBs from the Early Learning Assessment that would support the development of student skills. The SKBs were selected based upon historical data reviewed for PGCPs students who had taken the KRA. Data collection for instructional planning helps support the creation of teacher SLOs based on the PreK Maryland College and Career Ready Standards that are directly aligned to the SKBs. The data collection for the identified SKBs is an ONGOING process. Lesson plans should identify the data collection method/tool that will be used to document student learning. Developmentally appropriate data collection includes: Observations, Anecdotal Notes, Portfolios/ Work Samples (NO WORKSHEETS), teacher checklists, parent Input/reports, video, photos and audio samples.	ECH website ELA KRA SKBs	Teacher Corenne Chatman / Lykisha Perkins Para Jackelin Gonzalez / Andrea Porter	January-March 2023

1.1.1 Philosophy (P)	Go back to the philosophy and make necessary edits so that DAP language is included along with welcoming of individuals with disabilities.	MD Accreditation Standards Best Practices Rationale	Principal Trena Wilson	December 2022
1.1.2 Program Evaluation (N)	Complete process for program evaluation, conduct annual program evaluation, and create goals for on-going improvement	CLASS Outside Contractor	ELO	<i>March- April 2023</i>
1.2.1 Communication (P)	Submit staff meetings with rolling agenda minutes. Build DAP and program planning in monthly staff agendas to be shared with all staff. <ul style="list-style-type: none"> Documentation of ongoing communication and information shared with staff regarding developmentally appropriate practices and program planning and evaluation 	Pedagogy Guide Accreditation Information	Principal Trena Wilson Teacher Corene Chatman Lykisha Perkins	<i>January-April 2023</i>
1.2.2 Staff Evaluation and Ongoing Supervision (N)	-Upload staff evaluations (both teachers and paras) -Individual Staff development plans for teacher and paras	Accreditation Information FFT Evaluations	Principals Trena Wilson Teachers Corene Chatman Lykisha Perkins Paraprofessionals Jackelin Gonzalez / Andrea Porter	<i>January-March 2023</i>
1.2.4 Qualifications: Assistant Teacher (Para) (P)	-Upload Para HS diploma, or highest degree or transcript upload Parapro test results	high school degree of transcript	Paras Jackelin Gonzalez / Andrea Porter	<i>Jan 2023</i>

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1.3.1 Transition and Continuity of Service <i>within</i> program (N)	<p>Create a transition plan, including meetings and events between PreK and K.</p> <p>Please upload agendas and minutes of transition meetings and provide more evidence of communication with families regarding transition with the program.</p>	Pedagogy Guide Transition Materials	Teachers Corenne Chatman/ Lykisha Perkins Administrators Trena Wilson	January-April 2023
1.3.3 Schedules & Routines (P)	<p>Please ensure that lesson plans reflect intentional planning for daily transitions. Use the exemplar provided</p>	CIM	Teacher Corenne Chatman/ Lykisha Perkins	Feb 2023
1.3.4 Intentional Planning (P)	<p>Lesson plan reflects implementation of the C4L project based curriculum and includes speech/IEP goals (identify students by initials), ELL modifications taken directly from C4L, turn and talk or think pair share opportunities throughout, open ended questions, “free-choice” centers, questions students are asked while engaged in centers for problem solving opportunities, statement that identifies how families have informed the lesson plan (surveys), differentiated small groups</p> <p>See sample lesson plans that were sent and notes provided in Google Classroom assignment</p>	CIM Lesson Plan	Teacher Corenne Chatman/ Lykisha Perkins Para Jackelin Gonzalez/ Andrea Porter	January-March 2023
1.3.5 Multiple Assessment Methods	<p>Include evidence of assessments and small group activities in lesson plans. Make sure to date work samples to measure student growth. Portfolios should include the evidence collected for three students (i.e. work samples, anecdotal notes, writing</p>	Lesson Plan CIM CIRCLE Manual DIDM	Teacher Corenne Chatman/ Lykisha Perkins	January-March 2023

(P)	<p>samples) Each student should have several pieces of documentation that are varied and span the course of the school year. Written plans with differentiated instruction</p> <p>Upload the following document:</p> <ul style="list-style-type: none"> ● Written assessment plan ● Assessment tools are aligned with Maryland Early Learning Standards ● Evidence of ongoing observations used to inform planning Evidence of informal assessment using portfolios, checklists, anecdotal notes, work samples, etc. ● Written plans reflecting differentiation of instruction based on assessment 	KReady ELA Platform	Para Jackelin Gonzalez/ Andrea Porter	
1.3.6 Assessment Strategies (P)	<p>Continue to maintain student portfolios. Assessment results reflected in individualized lesson/small group. Use of informal assessments (i.e. anecdotal notes, checklists, etc.)</p> <p>Please upload the following evidence:</p> <ul style="list-style-type: none"> ● Evidence of completed assessment tools <ul style="list-style-type: none"> ● Samples of data collected ● Evidence of differentiation, e.g. grouping based on assessment data ● Strengths and interests of children are reflected in instructional strategies, e.g. think-pair share, cooperative learning, problem solving, etc 	CIRCLE ELA	Teacher Corenne Chatman/ Lykisha Perkins	January-March 2023
1.4.1 Reporting (N)	<p>Upon completion, schedule meetings to share program evaluation with school staff m and PTA. Staff meeting agenda/leadership team meetings include accreditation topic. Please provide evidence that program evaluation and accreditation self-appraisal results were shared with staff, parents, and governing body.</p>	Agendas Sign-In Sheets	Principal Trena Wilson Teacher Corenne Chatman/ Lykisha Perkins	February-April 2023
2.1.1(a) Outdoor Learning Environment (P)	Get work orders placed on the Accreditation Work Orders spreadsheet to address any issues	building supervisor Teacher	Facilities	January 2023
2.1.1 (c) Outdoor Environment: Intentional Learning Opportunities (N)	Purchase outdoor box/portable container for play for both classrooms. Add drawing and painting materials for outside, and musical instruments. Add materials for building to the portable wagon/container. Add sidewalk chalk & prop boxes for clothes and costumes to promote dramatic play.	Materials	ELO	March 2023

<p>2.1.2(a) Indoor Environment: Safety (P)</p>	<p>Please remove any clutter from both rooms. Store teacher materials</p> <p>Still reorganizing to clear out clutter. Lights that are out in both classrooms</p>	<p>PGCPS</p>	<p>Teachers Corene Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter</p>	<p>December 2022</p>
<p>2.1.2 (b) Indoor Environment: Organization of Space (P)</p>	<p>Need hooks for Ms. Chatman's classroom (space for individual belongings)</p>	<p>ECH Website</p>	<p>Teachers Corene Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter</p>	<p>December 2022</p>
<p>2.1.2 (c) Indoor Environment: Intentional Learning Opportunities (P)</p>	<p>Displays are at children's eye level, are hung neatly, and reflect current learning goals</p> <ul style="list-style-type: none"> o Walls, windows and bulletin boards have intentional displays and are not cluttered o Tubs, trays, bins, baskets, shelves, boxes, and other items labeled and accessible <p>Add labels to all shelves/containers/bins, etc</p> <p>Make sure displays are at eye level of students & reflect current learning goals.</p>	<p>ECH Website Materials</p>	<p>Teachers Corene Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter ELO</p>	<p>Jan-Feb 2023</p>
<p>2.1.3 (a) Fostering Appreciation Support Diversity: Learning Environment (P)</p>	<p>Have students bring cultural artifacts.</p> <p>Send home parent survey to gain insights into individual cultural differences. Have students complete ALL About Me posters, and keep those posters up for the remainder of the year to showcase students' diversity</p> <p>Please continue to add multi-cultural books, puzzles, and cultural artifacts that are reflective of the children's community and culture. Having children bring in cultural artifacts is an excellent idea.</p>	<p>Cultural Artifacts</p>	<p>Teachers Corene Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter</p>	<p>January-Feb 2023</p>
<p>2.1.4 Technology (P)</p>	<p>Ipads are set up for Hatch (need cases)</p> <p>1 desktop per room (find other 2 desktop computers that were ordered)</p>	<p>Materials Hatch Software</p>	<p>Principal Trena Wilson Teachers Corene Chatman/ Lykisha Perkins Para</p>	<p>January 2023</p>

			Jackelin Gonzalez/ Andrea Porter IT T3/Help Desk	
2.3.4(c) Language Arts: Writing (P)	<p>Ensure a variety of materials are available in the writing center. Make the ABC wall accessible for students so they can use it when at the writing center to write names, words, etc.</p> <p>Makes sure dictations are present on posted art work in both classrooms</p> <p>Variety of writing materials available in all learning centers</p> <p>Child generated books are displayed and available to children- Create classroom books, and provide opportunities for students to create their own books and place them in the library. Make sure to date the books.</p>	ECH website materials (order velcro for abc wall)	Teachers Corenne Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter ELO	Jan- March 2023
2.3.5 Mathematics (P)	<p>Provide and post opportunities of hands-on activities that support math concepts like counting, graphing, weighing, sorting, comparing, etc.</p>	Pedagogy Guide	Teachers Corenne Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter	Jan- Feb 2023
2.3.6 Science (P)	<p>Explore more outside.</p> <p>Provide more authentic materials in the science center for exploration.</p> <p>Integrate STEM in all centers.</p> <p>Provide more authentic materials, open ended questions, manipulatives, and activities to the science centers. Also, consider word rings with content specific academic vocabulary. Be sure to add books and writing materials. (Will share pictures from another site as an exemplar</p>	Materials Pedagogy Guide	Teachers Corenne Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter	Jan-Feb 2023
2.3.7 Social Studies (P)	<p>Blow up the school map (add pictures) with students.</p>	Materials	Teachers Corenne Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter	January - Marsh 2023
2.3.8 Fine Arts (P)	<p>Create an "Author's Chair" for students work.</p> <p>Have different genres of music playing as the students play at centers.</p> <p>Consider incorporating various genres of music into the children's daily routine.</p>	CIRCLE CIM C4L	Teachers Corenne Chatman/ Lykisha Perkins Paras	January- March 2023

			Jackelin Gonzalez/ Andrea Porter	
3.1.3 Communication of Assessment Information (P)	From October 10 Conferences, upload your P/T sign in sheet 3 samples of conference forms signed by parents showing strategies shared with parents (Strategies to support development on the form must be completed) 3 report card samples (when completed in January) upload 2nd conference sign in sheet (in February), upload 3 signed by parents samples P/T conference forms for 2nd conference in February.	ELA P/T conference form	Teachers Corenne Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter	October 2022 - March 2023
3.1.4 Family Engagement and Involvement (P)	Add Parent member to School Improvement Team or PTA executive members	Agendas Flyers Parent Sign-in Sheets	Principal Trena Wilson Teachers Corenne Chatman/ Lykisha Perkins Paras Jackelin Gonzalez/ Andrea Porter	December 2022- April 2023
3.1.6 Evaluation (N)	Collect parent surveys on program evaluation. Share Parent Survey results with: leadership team, SIT prek families, link to school's website for all community stakeholders	rolling agendas screenshots of school website emails	ELO Principal Teachers Corenne Chatman/ Lykisha Perkins Paras	May 2023

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October 2022