

The intended purpose of this document is to be used as a planning tool for schools. This document may be uploaded in the school's Title I e-Binder

General Requirements for Parent and Family Engagement Plan

Rosa L. Parks Elementary School understands the importance of parent and family engagement at our school. Parent and family partnerships afford an opportunity for strengthening the academic program as well as including parents/guardians as equal partners in educating our children. As a Title I school, we are committed to providing programs, activities, and procedures that will enhance opportunities for engaging parents and families in the learning process that are consistent with Title I, Part A of the Every Student Succeeds Act (ESSA). In addition, the school accepts and aligns this plan with the PGCPs Parent and Family Engagement Board Policy. Annually, the Parent & Family Engagement Plan is developed or revised and shared with parents/guardians for input. This document serves as a means to solidify our partnership with the school community and serve as a calendar for upcoming parent and family events. Parents are welcome to provide input/suggestions related to the continuous school improvement process by submitting information to a school administrator verbally, via email communications, and/or through surveys and evaluations. All events and resources will be accessible in a language and format understandable for all parents/guardians. Interpreter services are available for all events in multiple languages and are provided based upon prior written request or notification.

Administrators and school staff have analyzed student performance data in order to identify our school's academic goals for school improvement. Here are our 2024-2025 school year academic goals.

SMART Goal #1 During the 2024-2025 SY, the percent of students scoring proficient or higher will increase by 4 percentage points as measured by the 2025 MCAP Mathematics assessment.	SMART Goal #2 During the 2024-2025 SY, the percent of students scoring proficient or higher will increase by 4 percentage points as measured by the 2025 MCAP ELA assessment.	SMART Goal #3
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ATSI (Additional Targeted Support & Improvement)
CSI (Comprehensive Support & Improvement)

Yes __
Yes __

No X
No X

Note: If applicable, schools may utilize the following as part of the plan:

- Mandatory monthly PEA sponsored activities
- Mandatory quarterly CSC sponsored activities.
 - The results from the Needs of Assessment survey given to parents may be used to identify types of parent workshops/training schools may offer.

Title I ESSA Guidelines for Building Parent Capacity:

- Goal 1: Provide assistance to parents in understanding academic content and the requirements of Title I.
- Goal 2: Provide parents and families with materials and resources to build their capacity to work with children with their academics.
- Goal 3: Train school-based staff regarding engagement strategies, with support from parents.
- Goal 4: Support collaborative efforts with outside community partners and/or county offices to support parent offerings.
- Goal 5: Provide information to parents in a format that is practical and in languages that parents understand.
- Goal 6: Provide accessibility for parents as needed (interpretation, childcare, accessibility for disabled).

In order to provide timely information and assistance to parents and build parent capacity in understanding the requirements of Title I, state and local academic assessments, and ways to monitor and improve a child’s progress, we will host the following events. Flyers will be distributed prior to each event that will advertise a flexible number of meetings and childcare.

Activity Date	Event Title	Description of Event	Goals	Materials	Staff Responsible List name & position	Funding Source (Title I, SBB, Community School, CSI, other)	SANE Documentation Link
Aug. 23, 2024	Transitional Parent Meeting <i>(Required for Elementary Schools & Academies)</i>	Incoming Kindergarten parents & families will receive academic information to prepare students for the upcoming school year.	Goals 1,2,5,6	Sign-In Sheet, Google Slides Presentation	Dr. Hester, Prin. Ms. Flores, Parent Liason	SBB	
Sept, 11, 2024	School-Based Staff Training Better Together: Elevating	Staff will receive training on best practices for engaging parents to build a stronger relationship between the school and families and to	Goals 3,4	Sign-In Sheet, Google Slides	Ms. Luther, ILT	SBB	

	Family School Partnerships (Required)	improve student academic achievement. Staff will also be given an overview of the Schoolwide Title I Program inclusive of the School-Parent Compact and Parent & Family Engagement Plan.		Presentation			
Sept 18, 2024	Title I Annual Meeting & Back to School Night (Required)	Parents will be given an overview of the Schoolwide Title I program and be provided the opportunity to give input into the annual Title I Budget, School-Parent Compact and the Parent & Family Engagement Plan. Time will be allotted to ask questions and give feedback. Parents/Families will meet their child's teacher(s) and learn about their child's instructional program, daily schedule, school rules, as well as academic expectations. We will also provide an overview of the school's data and academic interventions used at our school to support student achievement.	Goals 1, 5, 6	Sign-In Sheet, Google Slides Presentation	Dr. Hester, Prin. Ms. Flores, Parent Liason	SBB	
Sept. 23, 2024	Parent University	Parent University will be held monthly to inform parents of various topics. Parents will have the opportunity to discuss RLP's vision and mission statements. Parents will be provided information about Parent Teacher Conferences.	Goals 1,2,4,5, 6	Sign-In Sheet, Google Slides Presentation	Dr. Hester, Prin. Ms. Flores, Parent Liason	SBB	

Oct. 7, 2024	Parent-Teacher Conferences (Required)	Families will meet with their child's teacher (s) to hear about their child's academic progress and discuss strategies to help them achieve academic success. Families will also have an opportunity to provide feedback on the School Parent compact.	Goals 1,2,5,6	Sign-In Sheet	Classroom Teachers		
Oct. 9, 2024	Parent University	Parent University will be held monthly to inform parents of various topics. Parents will be provided information regarding ParentVUE and Attendance.	Goals 1,2,4,5, 6	Sign-In Sheet, Google Slides Presentation	Dr. Hester, Prin. Ms. Flores, Parent Liason	SBB	
Oct. 24, 2024	Fall Reading Festival	Parents will be engaged in activities that focus on fluency, letter recognition, comprehension skills, and other literacy skills to build and strengthen reading stamina.	Goals 1,2,4,5, 6	Sign-in Sheet, Evaluation	Ms. Lyons, Reading Specialist	Title I	
Nov. 18, 2024	Parent University	Parent University will be held monthly to inform parents of various topics. Parents will be provided information regarding Report Cards/ParentVUE and Attendance. Parents will participate in hands-on Reading activities and learn reading strategies to help their students at home.	Goals 1,2,4,5, 6	Sign-In Sheet, Google Slides Presentation	Ms. Flores, Parent Liason Ms. Luther, ILT Classroom Teachers	Title I	
Dec. 9, 2024	Parent	Parent University will be held	Goals	Sign-In	Ms. Flores,	Title I	

	University	monthly to inform parents of various topics. Parents will be provided information regarding Attendance. Parents will participate in hands-on Math activities and learn Math strategies to help their students at home.	1,2,4,5,6	Sheet, Google Slides Presentation	Parent Liason Ms. Luther, ILT		
Jan. 22, 2025	Parent University	Parents will engaged in Reading activities presented by the RELA dept and the PGCMLS	Goals 1,2,4,5,6	Sign-In Sheet, Google Slides Presentation	Ms. Flores, Parent Liason Ms. Luther, ILT	Title I	
Feb. 19, 2025	Parent University	Parents will participate in hands-on Science activities. Parents will also be given information regarding the MISA for 5th-grade students.	Goals 1,2,4,5,6	Sign-In Sheet, Google Slides Presentation	Ms. Flores, Parent Liason Ms. Luther, ILT	Title I	
Mar. 5, 2025	Parent-Teacher Conferences (Required)	Families will meet with their child's teacher (s) to hear about their child's academic progress and discuss strategies to help them achieve academic success.	Goals 1,2,5,6	Sign-In Sheet	Classroom Teachers	SBB	
Mar. 19, 2025	Parent University	Parents will receive information regarding the State assessments (MCAP). Parents will learn Reading and Math strategies through hands-on activities to help their students at home prepare for testing.	Goals 1,2,4,5,6	Sign-In Sheet, Google Slides Presentation	Ms. Flores, Parent Liason Ms. Luther, ILT	Title I	

Mar. 28, 2025	Title I Parent Input Meeting/Coffee with the Principal (Required)	Parents/Families will have the opportunity to provide input on how to use the parent portion of the Title I Budget to help revise the Parent and Family Engagement Plan for the upcoming school year. The school will collaborate/partner with parents to help review and revise the Parent and Family Engagement Plan and School-Parent Compact.	Goals 1,4,5,6		Dr. Hester, Prin. Ms. Flores, Parent Liason Ms. Luther, ILT	SBB	
April 7, 2025	Parent University	Parent University will be held monthly to inform parents of various topics. Parents will be provided information regarding Attendance. Parents will participate in hands-on Math and RELA activities and learn strategies to help their students at home.	Goals 1,2,4,5, 6	Sign-In Sheet, Google Slides Presentation	Ms. Flores, Parent Liason Ms. Luther, ILT	Title I	
May 21, 2025	Parent University	Parents will be provided with information regarding Mental Health.	Goals 1,2,4,5, 6	Sign-In Sheet, Google Slides Presentation	Ms. Flores, Parent Liason, Ms. Waller, Professional Guidance Counselor	SBB	
June 12, 2025	Parent University	Parents will be provided activities and strategies to help their students prevent summer slide. These activities are meant to engage the students in RELA and Math content during the summer months.	Goals 1,2,4,5, 6	Sign-In Sheet, Google Slides Presentation	Ms. Flores, Parent Liason Ms. Luther, ILT	Title I	

