

Maryland Accreditation Program Improvement Plan



Program/Provider/School Name: Rockledge ES		License/Registration #: 16-1432	Date Created: 10/24/22
Age/Grade Level: (Check all that apply)	CHILD CARE: <input type="checkbox"/> Infant/Toddler <input type="checkbox"/> Preschool <input type="checkbox"/> School-Age	PUBLIC SCHOOL <input checked="" type="checkbox"/> Pre-Kindergarten	

Directions: After completing the Initial Self-Appraisal, this form must be used to develop a program improvement plan for indicators rated Partially Met (P) and Not Met (N). This form can also be used to meet Maryland EXCELS Standards ACR 3.3-3.5 if ERS/CLASS goals (if required) and School Readiness goals are included. Add additional pages as necessary.

INDICATOR & Rating or IMPROVEMENT CATEGORY	IMPROVEMENT STRATEGIES /GOALS	RESOURCES NEEDED	PERSON(S) RESPONSIBLE	TIMELINE AND COMPLETION DATE
School Readiness	28% of Kindergarten students were demonstrating readiness according to the 2020-2021 school year. As a result, the Early Childhood Office was intentional in selecting SKBs from the Early Learning Assessment that would support the development of student skills. The SKBs were selected based upon historical data reviewed for PGCPs students who had taken the KRA. Data collection for instructional planning helps support the creation of teacher SLOs based on the PreK Maryland College and Career Ready Standards that are directly aligned to the SKBs. The data collection for the identified SKBs is an ONGOING process. Lesson plans should identify the data collection method/tool that will be used to document student learning. Developmentally appropriate data collection includes: Observations, Anecdotal Notes, Portfolios/ Work Samples (NO WORKSHEETS), teacher checklists, parent Input/reports, video, photos and audio samples.	ECH website ELA KRA SKBs	Laura Mitsopoulos Patti Fowler Heather Shinn Kara Scott	January-March 2023

1.2.1 Communication (P)	Submit staff meetings with rolling agenda minutes. Build DAP and program planning in monthly staff agendas to be shared with all staff. <ul style="list-style-type: none"> Documentation of ongoing communication and information shared with staff regarding developmentally appropriate practices and program planning and evaluation 	Pedagogy Guide Accreditation Information	Mr. Prince Laura Mitsopoulos Heather Shinn	<i>January-April 2023</i>
1.2.2 Staff Evaluation and Ongoing Supervision (P)	-Upload staff evaluations (both teachers and paras) -Individual Staff development plans for teacher and paras	Accreditation Information FFT Evaluations	Principals Laura Mitsopoulos Patti Fowler Heather Shinn Kara Scott	<i>January-March 2022</i>
1.2.4 Qualifications: Assistant Teacher (Para) (P)	-para does not have a ParaPro	Parapro test	Kara Scott	<i>Jan 2023</i>

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INDICATOR & Rating / IMPROVEMENT CATEGORY	IMPROVEMENT STRATEGIES /GOALS	RESOURCES NEEDED	PERSON(S) RESPONSIBLE	TIMELINE AND COMPLETION DATE
1.3.1 Transition and Continuity of	Provide the articulation cards for 2022-2023 school year. Upload the collabo meeting agenda with minutes to discuss transitions Provide pics of evidence of various activities. Provide letter to parents.	Google Classroom resources	Teachers Laura Mitsopolous Heather Shinn	January-April 2023

Service within program (p)	Please upload agendas and minutes of transition meetings and provide more evidence of communication with families regarding transition with the program.	Pedagogy Guide Transition Materials	Administrators Roger Prince	
1.3.3 Schedules & Routines (F)	Please ensure that lesson plans reflect intentional planning for daily transitions. Use the exemplar provided	CIM	Teachers Laura Mitsopolous Heather Shinn	Feb 2023
1.3.4 Intentional Planning (F)	Lesson plan reflects implementation of the C4L project based curriculum and includes speech/IEP goals (identify students by initials), ELL modifications taken directly from C4L, turn and talk or think pair share opportunities throughout, open ended questions, “free-choice” centers, questions students are asked while engaged in centers for problem solving opportunities, statement that identifies how families have informed the lesson plan (surveys), differentiated small groups See sample lesson plans that were sent and notes provided in Google Classroom assignment	CIM Lesson Plan	Teachers Laura Mitsopolous Heather Shinn	January-March 2023
1.3.5 Multiple Assessment Methods (F)	Include evidence of assessments and small group activities in lesson plans. Make sure to date work samples to measure student growth. Portfolios should include the evidence collected for three students (i.e. work samples, anecdotal notes, writing samples) Each student should have several pieces of documentation that are varied and span the course of the school year. Written plans with differentiated instruction Upload the following document: <ul style="list-style-type: none">● Written assessment plan● Assessment tools are aligned with Maryland Early Learning Standards● Evidence of ongoing observations used to inform planning Evidence of informal assessment using portfolios, checklists, anecdotal notes, work samples, etc.● Written plans reflecting differentiation of instruction based on assessment	Lesson Plan CIM CIRCLE Manual DIDM KReady ELA Platform	Teacher Laura Mitsopolous Heather Shinn Para Kara Scott Patti Fowler	January-March 2023
1.3.6 Assessment Strategies (N)	Continue to maintain student portfolios. Assessment results reflected in individualized lesson/small group. Use of informal assessments (i.e. anecdotal notes, checklists, etc.) Please upload the following evidence: <ul style="list-style-type: none">● Evidence of completed assessment tools	CIRCLE ELA	Teacher Laura Mitsopolous Heather Shinn	January-March 2023

	<ul style="list-style-type: none"> • Samples of data collected • Evidence of differentiation, e.g. grouping based on assessment data • Strengths and interests of children are reflected in instructional strategies, e.g. think-pair share, cooperative learning, problem solving, etc 			
1.4.1 Reporting (P)	<p>Upon completion, schedule meetings to share program evaluation with school staff m and PTA.</p> <p>Staff meeting agenda/leadership team meetings include accreditation topic.</p> <p>Please provide evidence that program evaluation and accreditation self-appraisal results were shared with staff, parents, and governing body.</p>	Agendas Sign-In Sheets	Principal Roger Prince Teachers Laura Mitsopolous Heather Shinn	February-April 2023
2.1.1(a) Outdoor Learning Environment (P)	<p>Get work orders placed on the Accreditation Work Orders spreadsheet to address any issues</p> <p>The space is not large enough, perhaps extend the fence so that students can grassy area.</p>	building supervisor Teacher	Facilities Mr. Watson	January 2023
2.1.1(b) Outdoor Environment: Organization of Space (P)	<p>gardening/ digging tools</p> <p>books for reading outside</p>	Materials Order	Teachers: Laura Mitsopolous Heather Shinn	January 2023
2.1.1 (c) Outdoor Environment: Intentional Learning Opportunities (N)	<p>Purchase outdoor box/portable container for play for both classrooms.</p> <p>Add drawing and painting materials for outside, and musical instruments. Add materials for building to the portable wagon/container. Add sidewalk chalk & prop boxes for clothes and costumes to promote dramatic play.</p>	Materials	ELO Teachers: Laura Mitsopolous Heather Shinn	March 2023
2.1.2(a) Indoor Environment: Safety (P)	<p>Work orders waiting to be fulfilled</p> <p>Both classrooms meet standards for safety, toxicity, construction, and cleanliness</p>	PGCPS	Mr. Watson Maintenance	January 2023
2.1.3 (a) Fostering Appreciation Support Diversity: Learning Environment (P)	<p>Have students bring cultural artifacts.</p> <p>Send home parent survey to gain insights into individual cultural differences. Have students complete ALL About Me posters, and keep those posters up for the remainder of the year to showcase students' diversity</p> <p>Please continue to add multi-cultural books, puzzles, and cultural artifacts that are reflective of the children's community and culture. Having children bring in cultural artifacts is an excellent idea.</p>	Cultural Artifacts	Teachers, Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	January-Feb 2023

2.1.4 Technology (P)	<p>Locate two other touch screen computers in the building.</p> <p>Reach out to IT to upload Hatch software so that students can interact with the program</p> <p>Waiting Chromebooks to arrive to set up Hatch</p>	Materials Hatch Software	Principal Roger Prince Teachers Laura Mitsopolous Heather Shinn Para Patti Fowler Kara Scott IT T3/Help Desk	January 2023
2.3.3 Executive Function (P)	<p>Use problem solving cards; discussion in social situations. Post visual cues in each center and use social-emotional problem solving suitcase from C4L.</p> <p>Use Conscious Discipline Strategies, and C4L lessons with Tucker Turtle.</p> <p>Include opportunities to engage in play throughout components of the day within lesson plans.</p>	CSEFEL PEIP Website Lesson Plans	Teacher Laura Mitsopolous Heather Shinn	January 2023
2.3.4 (a) Language Arts: Listening & Speaking (P)	<p>During turn and talk, ask student what their partner shared.</p>	PGCPS Reading Toolkit ECH Website	Teachers Laura Mitsopolous Heather Shinn Para Patti Fowler Kara Scott	January-March 2023
2.3.4 (b) Language Arts: Reading (P)	<p>If not still available, order informational periodicals, recipe cards. Provide a variety of text bring in magazines, recipe books, pamphlets, menus, etc.</p> <p>Order additional non-fiction text. Add environmental print in both classrooms.</p> <p>Add to the richness & complexity of your text by adding a variety of genres and forms of print text. Work to incorporate pamphlets, cook books, magazines, newspapers, trade books, & flash cards.</p>	Scholastic Magazine Informational Text Pedagogy Guide	Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	Jan-March 2023
2.3.4(c) Language Arts: Writing (P)	<p>Ensure a variety of materials are available in the writing center. Make the ABC wall accessible for students so they can use it when at the writing center to write names, words, etc.</p> <p>Makes sure dictations are present on posted art work in both classrooms</p> <p>Variety of writing materials available in all learning centers</p>	ECH website materials (order velcro for abc wall)	Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	Jan- March 2023

	Child generated books are displayed and available to children- Create classroom books, and provide opportunities for students to create their own books and place them in the library. Make sure to date the books.			
2.3.5 Mathematics (P)	Provide and post opportunities of hands-on activities that support math concepts like counting, graphing, weighing, sorting, comparing, etc.	Pedagogy Guide	Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	Jan- Feb 2023
2.3.6 Science (P)	Explore more outside. Provide more authentic materials in the science center for exploration. Integrate STEM in all centers. Provide more authentic materials, open ended questions, manipulatives, and activities to the science centers. Also, consider word rings with content specific academic vocabulary. Be sure to add books and writing materials. (Will share pictures from another site as an exemplar	Materials Pedagogy Guide	Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	Jan-Feb 2023
2.3.7 Social Studies (P)	Create a map of our classroom with students. Consider creating world maps in both classrooms similar to the one previously in Ms. James' room that connects each child to their continent of origin. (will show pictures)	Materials	Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	January- Marsh 2023
2.3.8 Fine Arts (P)	Create an "Author's Chair" for students' work. Have different genres of music playing as the students play at centers. Consider incorporating various genres of music into the children's daily routine. Artist spotlight. Allow children to create their own interpretations of the work.	CIRCLE CIM C4L	Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	January- March 2023
2.3.9 Physical and Health Education (P)	Post visual cues of routines and procedures in centers/classroom. Provide fine motor activities daily (create center). Materials are coming for gross motor activities	CSEFEL PEIP Website Materials	Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	February 2023
3.1.3 Communication of Assessment Information	3 report card samples (when completed in January) upload 2nd conference sign in sheet (in February), upload 3 signed by parents samples P/T conference forms for 2nd conference in February.	ELA P/T conference form	Teachers Laura Mitsopolous Heather Shinn Paras	October - March 2023

(N)			Patti Fowler Kara Scott	
3.1.4 Family Engagement and Involvement (P)	Collect evidence of all school family engagement activities that include PreK: Agendas/sign-in sheets & flyers for training/workshops provided for families (Raising a Reader, School-wide “Content” specific Family Nights, Transition to Kindergarten Night) etc.	Agendas Flyers Parent Sign-in Sheets	Principal Roger Prince Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	December- April 2023
3.1.5 Community Engagement and Involvement (P)	Collect monthly school newsletters/communication providing information on community resources. Upload evidence that reflects partnerships between the school/prek and community programs and businesses (library, career day, food banks, churches, etc.), collect evidence (pictures, sign in sheets, emails, etc) Whatever form of communication is used to notify parents, (i.e. newsletters/google classroom/classdojo announcements, etc.) Upload at least two announcements that contain information regarding community resources. n	PGCPS PGCMLS Parks & Rec Churches Food Banks	Principal Roger Prince	January-April 2023
3.1.6 Evaluation (N)	Collect parent surveys on program evaluation. Share Parent Survey results with: leadership team, SIT prek families, link to school’s website for all community stakeholders	rolling agendas screenshots of school website emails	ELO Principal Roger Prince Teachers Laura Mitsopolous Heather Shinn Paras Patti Fowler Kara Scott	May 2023

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