



September 26, 2014

Friendly Reminder: School Uniforms

Greetings Catherine T. Reed Elementary School Community:

We are delighted that our students now have school uniforms!!! Our students look great in their navy blue shirts and khaki bottoms. This is your friendly reminder that school uniform violations will take effect **Monday, September 29th, 2014**. If you are having challenges obtaining school uniforms, please contact the school's Main Office. Listed below are the **revised** school uniform violations as noted in the approved Mandatory School Uniform Policy. School uniform information is also posted on the school's website, www1.pgcps.org/catherinetreed/.

Uniform Violations

FIRST violation: The school representative will contact the parents/guardians by phone, send home a uniform violation letter and notify administration.

SECOND violation: The school representative will contact the parents/guardians by phone, send home a second notice and contact administration.

THIRD violation: The administration will call the parent/guardian and send home a written notification.

FOURTH violation: The administration will arrange a parent conference to reiterate the parameters of the policy and the consequences of future violations. Written notification will be sent home documenting the conference.

FIFTH violation: The student will be removed from class by administration and the student will complete classroom assignments provided by the teacher in another part of the school.

SIXTH violation: A parent/student conference will be held with administration and teacher. A final warning will be issued, advising them that another violation will result in a determination of intervention according to *Prince George's County Public Schools Student Rights and Responsibilities Handbook, Section Six (6): Disciplinary Responses, Code of Student Conduct, Failure to comply with school dress code, All Grades (AG) (Grade Level), 1 / 2 (Level of Response)*. Documentation of this meeting will be given to parent. A copy of handbook is posted on school website, <http://www1.pgcps.org/catherinetreed/>.

**as noted in PGCPs Administrative Procedure 0600, School Uniforms*

The Catherine T. Reed PTA thanks you for all of your support this school year. We look forward to working with you. Feel free to contact us at ctreedpta@yahoo.com.

**Our first PTA General Membership Meeting is Tuesday, October 7th, 2014, 7:00 PM,
CT Reed Elementary School, Multi-purpose Room. We hope you will join us!!!!**

Best,

Executive Board and Members of the Catherine T. Reed Parent Teacher Association
Catherine T. Reed Elementary School Uniform Committee