

PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS
14201 SCHOOL LANE
UPPER MARLBORO, MARYLAND 20772

DISCRIMINATION OR HARASSMENT POLICY

PARENT/GUARDIAN LETTER

The Board of Education of Prince George's County is committed to maintaining an environment free from discrimination and harassment from any source. Procedures for reporting and documenting complaints have been established to ensure action that is prompt, fair, and effective.

Date _____

To the Parents of: _____

_____ Unsuccessful attempts were made today to contact you by phone to inform you that your child was involved in a situation at school that relates to the Discrimination and Harassment Policy stated above. Please call me at _____ to discuss this matter.

_____ As per our conversation, your child was involved in a situation at school that relates to the Discrimination and Harassment Policy stated above.

Your child was:

_____ The Complainant, alleging an incident of discrimination and harassment in which your child was the target of the conduct.

_____ The Respondent, against whom an allegation of discrimination or harassment has been made.

_____ A person who reported witnessing an incident of discrimination or harassment.

Signature: _____

Title: _____

Appendix D
Administrative Procedure 4170