

## **Project Planning Committee (PPC) Meeting #2 Minutes**

### **New Northern Adelphi Area High School Project**

**Date:** April 23, 2025

**Time:** 3:15 PM – 4:15 PM

**Location:** Virtual

**Facilitator:** Robert Nelson, Communications Manager, Department of Capital Programs

#### **Attendees:**

Aisha Barrios Negrón

Cordelia Polley

Frazier Richmond

Garry Dennis

Hiwot Haileselassie

Jason Fritz

Leroy Alicea

Monica Welch

Pamela Smith

Robert Nelson

Sandra Atkinson

Anthony Shumate

Nicole Isley-McClure

Rebecca Garcia

Scott Adams

Diane Carillo

Terri Dend

The meeting focused on reviewing the lower levels and first-floor plans for the New Northern project. Scott led the discussion by explaining the layout and functional aspects of each space, highlighting key design elements such as elevation changes, program areas, and circulation strategies.

#### **Automotive and Construction Trades Area (Lowest Level)**

The lowest level, taking advantage of the site's natural slope, houses automotive and construction trade programs. Auto Mechanics includes space for 10 vehicles, alignment, and wheel work areas, with five overhead doors leading to exterior staging areas. Auto Body includes spray booths and space for six vehicles. Both areas feature dedicated classrooms, offices, and storage. Additional trade programs such as Plumbing, HVAC, Welding, Electrical, Carpentry, and Masonry include large labs with associated support spaces.

#### **Building Services and Support Areas**

Building receiving, outdoor storage, custodial storage, locker rooms, and a freight elevator (designed to accommodate stretchers and large materials) are located nearby.

The building services, mechanical, and electrical rooms are also on this floor, with potential layout adjustments pending geothermal design decisions.

### **Gender Neutral Restrooms and Locker Areas**

Multiple gender-neutral restrooms and locker spaces are distributed across the floor with supervision-friendly designs such as open sink areas facing hallways.

### **Community Space Discussion**

A large space on this floor remains under consideration for community use. Options include a health clinic or other service space. Stakeholders recommended ensuring plumbing rough-ins are in place to allow for flexibility in future use.

### **First Floor Overview**

The first floor includes several educational and support program spaces. Project Lead the Way computer labs, a networking lab, and special education classrooms are located in one wing, along with general classrooms and the upper volumes of trade labs visible from adjacent corridors.

### **Cafeteria and Collaboration Space**

A central cafeteria space with a three-story atrium and skylights is proposed. The space may be divided using a retractable skyfold partition. ICF wall construction ensures acoustic performance. Adjacent to this area is the kitchen and serving area.

### **Administrative and Staff Support Areas**

Each floor above the ground floor features assistant principal suites that include offices, conference space, and support space. Concerns were raised about the adequacy of these spaces to support high school operational needs, particularly the ability to co-locate assistant principals with counselors, student advocates, and other support staff for each grade level. Consensus emerged that suites need to be larger and more flexible to accommodate these teams.

### **Arts and Media, Cosmetology and Barbering**

The arts wing includes general classrooms, family and consumer science, culinary labs, and child development spaces. The arts and media CTE program's proximity to the TV studio was discussed, with strong preference expressed for locating the studio near related classrooms rather than the media center for better instructional integration. Cosmetology, barbering, and culinary arts labs were also reviewed.

### **Child Development Lab**

A dedicated child development space with access to outdoor play areas was discussed. Past experiences at other schools highlighted the importance of safe, fenced outdoor spaces and convenient parent drop-off points.

### **Additional Feedback and Recommendations**

- Expand assistant principal suites to include office space for grade-level counselors, student advocates, and parent liaisons.
- Consider the distribution of guidance and support staff throughout the building for improved student access.
- Ensure proper IT support spaces are included.
- Maintain flexibility in the community use space, with plumbing rough-ins for potential clinic use.
- Plan evacuation routes and accessibility features with consideration for mobility-impaired students in the regional special education program.

### **Next Steps**

Due to time constraints, the review stopped midway through the first floor. The next meeting was scheduled for [Insert Date] to continue the review. Additional stakeholders, including theater representatives and district facilities staff, will be invited to ensure comprehensive input. Based on committee feedback, a separate design charrette will be arranged to refine layout options.

The meeting adjourned at 4:15 PM.