



PURCHASING AND SUPPLY SERVICES

Keith Stewart, Director | keith.stewart@pgcps.org
13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952-6560

ADDENDUM NO. 1

CONTRACT NUMBER ADDENDUM NO. 1

ISSUED BY: PRINCE GEORGE’S COUNTY PUBLIC SCHOOLS OFFICE OF PURCHASING AND SUPPLY 13300 OLD MARLBORO PIKE ROOM 20 UPPER MARLBORO, MARYLAND 20772-9983	Date of this Addendum: May 23, 2023	Bid Submission Date: June 02, 2023 (2:00 PM) EST
	No. of Pages:	RFP Issuance Date: April 26, 2023
	RFP No.: PUR-016-23	
TITLE: RFP No.: PUR 016- 23 Mental Health Services		

TO ALL PROSPECTIVE OFFERORS AND OTHER RECIPIENTS OF SOLICITATION DOCUMENTS

This Addendum is hereby made a part of the Contract Document which will be the basis of a Contract. This Addendum is issued to modify the original Solicitation Documents issued April 26, 2023. Prospective Offerors are requested to attach this Addendum to your Contract Documents. Receipt of this Addendum must be acknowledged in the Proposal Document (see Appendix A). Failure to do so may subject the Offerors disqualification.

THE PURPOSE OF THIS ADDENDUM IS TO:

- A. **Extend the deadline date for RFP submission to: June 02, 2023 @ 2:00 PM**
- B. **Change the questions Due Date from May 06, 2023 @ 2:00 P.M to May 15, 2023 @2:00 PM**
- C. **Outlined the RFP Addendum Estimated Due Date on May 20, 2023 @ 2:00 PM**
- D. **Provide responses to questions:**



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Questions and Responses:

Q. In particular, the \$119 per hour for the services. Is that for (1) staff member? or can multiple staff members charge separately?

A. The rate is for each staff member provided

Q. Is there a sample budget template that you can share with us?

A. The average clinician costs PGCPS \$165,112.50 @ a rate of \$119/hr x 7.5 hr/day for 185 days.

Q. Was there a webinar for this opportunity? If so, can you share the link?

A. No we did not have a Webinar

Q. Does RFP PUR 016-23 Request for the Provision of Mental Health Services include speech-generating devices for the non-verbal?

A. That technology would be sought if a student could not be served by staff currently contracted through the Office of Special Education.

Q. Are there incumbents currently for this service?

Yes. Contractors were awarded a contract under RFP 024-21. RFP PUR 016-23 is written to ensure the Board continuously meets the need for Mental Health Services to support the school's district student population.

Q. Would the contract be offer to multiple awards?

A. Yes there will be multiple awardee selected from this solicitation

Q. Will Nextera be allowed to respond to the subject RFP, using the references and experiences of our behavioral health service staff, averaging over 20 years in the field?

A. Any agency that fits the criteria according to the RFP can apply.

Q. In review of the RFP listed above for Mental Health Services, can you clarify under 8:

Past Performance and References: 8.2 is asking for a Resume of Key Personnel. Can you clarify if this is for internal personnel, for the Resume of those who are able to attest to the experience in school districts that are actually WITHIN those school districts?

A. The Offeror shall demonstrate 5 years of performance doing same or similar work at in a district of similar size. 8.2 yes it is for someone to attest to the experience of the school district you worked



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Q. We accept Medicaid and all major insurance payors. Will the district consider payments to bridge the gap between payor reimbursement rate?

A. PGCPS pays agencies to provide direct and indirect services for hours rendered. While we do not allow for medicaid billing under this RFP, we may consider that for future solicitations.

Q. The only question I have currently is about the statement about providing services and using third-party billing which involves Medicaid. Does this mean that our company providers must bill Medicaid, or would they submit the credentials to a contact person at the district for submission?

A. Clinicians maintain services rendered within our electronic record. Supervisors/Directors of Agencies will submit an invoice each month to our office for payment for hours of service rendered during the school month with a maximum of 7.5 hours/day x 185 days/year.

Q Do you have an anticipated release date: Do you anticipate extending the due date for this bid?

A. Amendment 1 will be released on 5/23/23. The due date will be extended to June 2, 2023.

Q. The listed pay of \$119 per hour provides us with the staffing of 2 FTE Mental Health Therapists. With the stated number of schools in PG County, are there any opportunities to obtain additional funding for more FTEs?

A. The rate is \$119/hr x 7.5 hr/day for 185 days

Q. What is the intended placement of the therapists within the school? Will they be mobile, virtual, or in person assigned to one site?

A. In person.

Q. What were/are the salary implications for the aforementioned therapist's options and/or classifications?

A. The rate is \$119/hr x 7.5 hr/day for 185 days.

Q. What is the page limit for the technical proposal?

A. There are no page limits we do ask that you be clear and concise with your response to the solicitation



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Q. In the RFP, Attachment A is the only info regarding salary, are there any additional salary (hourly rate) expectations and/or ranges?

A. No the rate is \$119/hr x 7.5 hr/day for 185 days.

Q. The RFP also mentions the billing of MA, how should we anticipate the calculation of the number of students receiving MA in order to leverage funding and the proposed FTEs?

A. PGCPS does not pay per student. It provides compensation per clinician by the hours of services rendered. Clinicians are expected to work to full capacity serving as many students as are permissible within a 7.5 hour day.

Q. The RFP specifically requests for licensed therapists, however with the labor deficit of therapists in the mental health field and growing salary demands are there any considerations for supportive mental health supports such as Therapeutic Recreation Specialists?

A. The district strives to hold a uniform standard of the individuals who are contracted to support students. While our net is wide and inclusive of counselors and social workers, Therapeutic Recreation Specialists are not being considered at this time.

Q. Is there permittance for the hire of individuals who have graduated with clinical degrees who will soon sit for their licensure? These individuals would be hired on a contingency and permitted to run groups under clinical supervision until the obtainment of their licensure.

A. All staff who have passed their tests for licensure can be provisionally hired. As long as staff who are hired have obtained a license should be retained.

END OF ADDENDUM NO. 1



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